



# RPS & SRT PROTOCOL

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## **GENERAL INFORMATION QUICK REFERENCE\***

- No fees for skills retest (SRT). Riding Practice Session (RPS) is \$25.
- Students may retest once (applies to written test and skills test).
- Registration for SRT only allows the student to warm up and ride the evaluation; it does not allow them to participate in other exercises, practice the evaluation, or receive additional coaching.
- For additional practice and coaching before retesting, students need to register for an RPS. A student with a **skills test score of 30-39 points is required to participate in a RPS** prior to the retest.
- RPS is not required for students with skills test scores of 29 or lower.
- Any former **STAR** student may participate in a RPS for \$25.
- **Walk-ins for both the RPS and SRT are permitted.** SRT riders must fill out a Course Registration Form at the time of walk-in AND sign the Master Release Form.
  - If they are not on the roster, they may test. Politely inform them that the test *may not count* toward course completion if it is later determined they were actually ineligible for a retest.
  - Add walk-ins to the course roster(s).
- The “A” Instructor will need to print and bring 2 rosters – one for the RPS and one for the SRT.
- Students may choose whether to ride their own motorcycle or a **STAR** Program training motorcycle, regardless of what they rode in their course.
- **All RPS/SRT students are required to sign the Master Release Form** (included in the blue pouch). Course Registration Forms are NOT needed for those on the roster, but ARE needed for any Walk-ins or students not on the roster.

\*See **STAR Policies and Procedures** for a full description of the Walk-In Process.

### **Range Set-up**

- Put out large cones to cordon off range area and cart; start and warm up motorcycles; set range based on the RPS/ SRT Range Cards.

### **Paperwork**

- Print and bring rosters for the RPS and SRT, as applicable.
- All course paperwork **MUST** be submitted electronically (or dropped off) to the **STAR** office by 10am of the next business day of completing the retests.

### **Student Orientation**

- Gather students and inspect riding gear: long sleeves; long pants; ankle coverage; eye protection; gloves; and helmets. Inspect motorcycles. Offer to sell helmets, gloves, and ankle guards as needed.
  - Participants and their motorcycles must meet the same safety standards as in any **STAR** course.

### **RPS/SRT Schedule**

- Conduct RPS as outlined on the in the RPS/ SRT Range Cards.
- During the break, just prior to the evaluation, greet students who did not participate in the RPS, inspect their riding gear and motorcycles (as applicable), sell helmets, gloves, or ankle guards as needed, have them sign the Master Release Form and collect individual Course Registration Forms for Walk-ins.
- If there are any (even one) students who are taking the SRT but did not ride in the RPS, you **MUST** run the Warm-Up exercise again as stated in the RPS/ SRT Range Cards.
  - RPS students should ride the exercise again, too.
  - If all the SRT students participated in the RPS, you have the option of not running the Warm-Up.
- Assign testing order, get first and last names for each student on the skill test form and conduct the SRT (BRT Skills Evaluation).
- Note: No more than 12 riders are permitted on the range; if you have more than 12 participants, conduct an additional SRT.

### **Debriefs**

- For those who did not pass:
  - Suggest they re-register or seek additional training.
- For those who passed:
  - The Completion Card will be mailed within two business days.

### **Pay Forms**

- SRT and RPS are separate 'events' and are marked separately on the time sheet.

### **Range Tear-Down**

- Put bikes away (fuel valves off); take down large cones; put cart away; put keys in key box and lock it. Close and lock container and lock port-a-potty (if no classes are in session).

## **RPS/SRT SCHEDULE**

### **ORIENTATION 15 MIN**

- Collect paperwork (Release Forms for ALL participants, Waiver and Registration for Walk-ins)
- Conduct "Student Orientation" as written (pg 3)

### **WARM UP - EX. 12: WEAVING 10 MIN**

- Run Exercise 12 as written (pgs 28-29)

### **EX. 13: RIDING THROUGH CURVES 30 MIN**

- Run Exercise 13 with 1 change (pgs 30-31)
  - Change approach speed (in directions and demo) to 15-20 MPH

### **EX. 14: STOPPING QUICKLY 20 MIN**

- Run Exercise 14 with 2 changes (pgs 32-33)
  - At 10 minutes, give the 20 MPH signal
- Run exercise for 20 minutes total

### **BREAK 15 MIN**

### **EX. 19: SWERVING 20 MIN**

- Run Exercise 19 with 2 changes (pgs 42-43)
  - Move to 13' gates at 10 minutes
- Run exercise for 20 minutes total

### **EX. 17: LOW SPEED TURNING... 25 MIN**

- Run Exercise 17 as written (pgs 38-39)

### **BREAK 15 MIN**

- Collect paperwork from new arrivals (green forms)
- Assign testing order and prepare eval score sheet

### **WARM UP - EX. 12: WEAVING 10 MIN**

- Run Exercise 12 as written (pgs 28-29)
- You MUST run this exercise again if there are new arrivals for the retest

### **CONDUCT SKILLS EVALUATION 45 MIN**

### **CONDUCT DEBRIEFS AND DISMISS 15 MIN**

### **STRIKE RANGE**