

FIRST Name

(Print Legal Name)

LAST Name

Full legal name - no nicknames

CSI/STAR Instructor ID

Dept/Acct # 700-5021-70200

Site Mgr./shop hours verification

Reviewer

Lindsay Northness, Training Manager

Period Worked: From 1/13 /2024 **To** 1/16 /2024

Include month & day

Supervisor

Sunshine Beer, Director

TOTAL WAGES: \$

Total amount for this timesheet

Employee Signature:

I hereby

Sign here - pay forms will not be processed without a signature.

If you taught a full assignment, place an "X" in the appropriate box(es). For partial/double classes, mark amount (i.e., 50%, X2, etc.) in the appropriate box(es). S=Solo Assignment. FORM MUST BE SIGNED prior to processing

Basic Rider Training (BRT) – Instructor/Mentor			
A	Instructor	Mentor	Solo
<input checked="" type="checkbox"/>	\$76		\$69
<input checked="" type="checkbox"/>	\$178		\$192
	\$215		\$232
421		\$468	\$493
eRider® - both Instructors mark B			
B (Range-only)			
Day 2	\$114	<input checked="" type="checkbox"/>	\$127
Day 3	\$129		\$143
\$243		\$270	\$301

Mark the boxes for assignments/partial assignments you worked.

Apprentice/Intern		
Classroom	Intern	Instructor*
Day 1	\$56	\$69
		5
		8
		\$165
		\$202
*Use when signed off in classroom but not on range		
Range	Apprentice	Intern
Day 2	\$78	\$94
Day 3	\$89	\$106
\$167		\$200

For Apprentices and Interns only. Full Instructors use other areas.

Office Use Only

Leave blank.

Intermediate	
eRider® - mark B	
A	\$242
B	\$146
ST	\$292
Se	\$184

Enhanced Control (ECS)	
A	\$193
B	
S	

Enhanced Street Skills (ESS)	
A	\$157
B	\$152
S	\$184

Enhanced 2-Up (E2U)	
A	\$132
B	\$122
S	\$156

Moto Skills Challenge	
A	\$107
B	\$101
B	\$101

Mark all boxes for class(es) you teach. You can use the same form for multiple assignments. For two of the same class/assignment, mark the box with a X2.

Intro	
A	\$122
On-Call \$40	

Sidekick (ST)	
A	
B	
S	

Trike II	
	\$314
	\$142
	\$341

Riding Practice Session (RPS)	
A	\$64
B	\$60
S	\$71

Skills Retest (SRT)	
A	\$46
B	\$41
S	\$61

Other (complete detail log on reverse side)			
Instructor in-training hours	# Hours =	8	x \$12.50 = \$ 100.00
Misc./outreach duties as assigned	# Hours =		x \$16.00 = \$
Site Manager/shop duties as assigned	# Hours =		x \$20.00 = \$
Other special assignment (IQA, IP, PDW, WRT)	Assignment:		\$ **

**To be completed by Training Manager based on pre-determined rate of pay and hours.

Comments:

Spring Update

For "Other" assignments, please total your hours and then write the name of the assignment/training event in the "Comments" section.

TOTAL:

\$

Timesheets received in the CSI Business office after the timesheet deadline will be processed in next month's payroll. All timesheets MUST be completed in ink and signed by you and your supervisor. You must use your legal name - no nicknames.

